

Ross Valley Fire Board  
Meeting Minutes  
Wednesday, May 16, 2018

Board present: Shortall, Brown, Reed, Finn, Brekhus, Goddard (for Lacques), Kuhl, Greene

Open time: no public comment.

**Board requests for future agenda items, staff miscellaneous items:** Member Reed (for Member Lacques) asked about the fire prevention item to be placed on future agenda.

**Consent agenda:** M/S Greene/Reed to approve consent agenda. All ayes.

**Approval for staff to prepare a formal agreement for Marin County Fire Department (MCFD) to provide Fire Chief and administrative services for RVFD.**

Acting Chief Meagor provided the staff report and that all 3 councils provided feedback and support for the shared services option. The legal counsels have begun the process of putting together a draft agreement. No members of the board had questions regarding the status. M/S Shortall/Greene to provide guidance to the chiefs and continue with the process. In addition, to suspend the Fire Chief recruitment. All ayes.

**Presentation and provide direction on FY 18/19 Draft Budget:** Chief Meagor provided the staff report and presented the details on the Draft Budget. He explained the changes to the expenses and where the increases are. They include the transfer to the vehicle replacement fund, workers compensation increases, agreed upon raises for all personnel, and there were increases to the CalPERS costs. Member Shortall asked about the Pension Obligation Bond and if we are considering another bond. Executive Officer responded that they are exploring the idea of prepaying the unfunded liability or into a Section 115 fund option that would provide flexibility to smooth out payments. This item will be brought back to the board in the future for discussion. Member Finn asked if there would be more out of county responses, and if there should be amounts budgeted. Acting Chief responded that we do not put the out of county figures in the budget as they are "moving targets". President Brekhus asked if the amount reimbursed by the County of Marin is for the responses to the county areas. There is discussions occurring to increase the contracted amount to approximately \$200,000. He explained how the agreement was created and the numbers were agreed to in the current agreement.

Steve Lamb, San Anselmo, asked about the reserve fund and if the department has a policy about reserves or has a target amount. Acting Chief Meagor replied that there is a fund policy, and there is a suggested amount that should be in the reserve fund.

AGENDA ITEM # 3.D  
Date 6/13/18

**Consideration and approval for cost sharing with the Town of San Anselmo for Station 19 emergency generator replacement.** Acting Chief Meagor provided the staff report and explained the generator costs and replacement costs. This amount will reduce the reserves by \$20,000. This is to replace the original generator that was installed in 1977. M/S Greene/Shortall to approve replacement as recommended. All ayes.

Adjourned to the next meeting scheduled for Wednesday, June 13, 2018.

Minutes respectfully submitted,

A handwritten signature in black ink, appearing to read 'JoAnne Lewis', written in a cursive style.

JoAnne Lewis  
Administrative Assistant